

ALL PARISH COUNCIL LIAISON MEETING

**Venue: Town Hall, Moorgate
Street, Rotherham.**

Date: Tuesday, 29 March 2005

Time: 6.00 p.m.

A G E N D A

1. Introduction and Welcome by the Cabinet Member, Councillor G. Smith.
2. Minutes of the previous meeting held on 22nd April, 2004 (copy attached).
(Pages 1 - 7)
3. Matters Arising.
4. Local Development Framework (Phil Turnidge to report).
5. Are Parish Council Liaison meetings required or should issues be dealt with through Area Assemblies so as not to duplicate matters.
(Submitted by Woodsetts Parish Council)
6. Planning Board Training Programme - Invitations Extended to Parish Councils
(copy attached). (Page 8)
7. Any Other Business.
8. Closing Remarks.

PARISH LIAISON**MEETING WITH REPRESENTATIVES FROM ALL PARISH AND TOWN COUNCILS****Thursday, 22nd April, 2004****Town Hall, Rotherham (6.00 p.m. Start)****Present:-**

Councillor Gerald Smith	Cabinet Member for Economic and Development Services (in the Chair)
Councillor Jane Austen	Aston Parish Council
Alan Hodkin	Aston Parish Council
Bob O'Keefe	Aston Parish Council
Councillor Robin Stonebridge	Anston Parish Council
M. Adams	Brinsworth Parish Council
M. R. Hughes	Brinsworth Parish Council
M. Rollinson	Brinsworth Parish Council
Betty Jolly	Catcliffe Parish Council
Brian Jolly	Catcliffe Parish Council
Guy McIntosh	Catcliffe Parish Council
June McIntosh	Catcliffe Parish Council
Councillor Paddy Burke	Dalton Parish Council
Councillor Paul Lakin	Dalton Parish Council
Sue Lewis	Dalton Parish Council
Yvette Senior	Orgreave Parish Council
D. Rowley	Ravenfield Parish Council
Margaret Johnson	Ravenfield Parish Council
Alan West	Thurcroft Parish Council
Mark Gregory	Todwick Parish Council
Peter Blanksby	Wales Parish Council
Caron Smith	Wickersley Parish Council

Also present:-

Karl Battersby	Head of Planning and Transportation Service
John Hiley	Parking Manager, Economic and Development Services
Steve Wibberley	Streetpride Area Manager, Economic and Development Services

Apologies:-

The Mayor (Councillor R. S. Russell)	Senior Adviser, Economic and Development Services
Mike Gazur	Anston Parish Council
Sam Brooks	Laughton-en-le-Morthen Parish Council

Councillor Jeb Nightingale
Clive Pantry

Thurcroft Parish Council
Todwick Parish Council

1. INTRODUCTION

The Chairman welcomed everyone and explained the purpose and agenda for the meeting, which was to discuss any areas of concern relating to the Planning and Transportation Service.

2. MINUTES OF THE MEETING HELD ON 27TH NOVEMBER, 2003

The minutes of the meeting held on 27th November, 2003 were agreed as a correct record.

3. MATTERS ARISING

Minute No. 2(b) – Woodlathes Farm Development, Bramley

A representative from Ravenfield Parish Council questioned the number of dwellings agreed on this development. At a recent Liaison Committee with Persimmon Homes reference was made to proposals to develop this site, which in total would amount to 858 units.

Based on these figures it was suggested that a traffic assessment survey be undertaken.

Karl Battersby confirmed that the last application heard by the Planning Board relating specifically to the substitution of housing types. As part of the planning permission agreement had been given for off site highway works and to vary the agreement to construct more houses. This was to enable the Traffic Order to be agreed.

Further information would be sought regarding the initial granting of planning permission for this site.

In terms of the traffic assessment officers would have to look at the number of dwellings involved, compare traffic information with the original application and the numbers on the highway network.

A further representative from Ravenfield Parish Council pointed that in addition to the Woodlathes Farm Development a further development had been granted in Ravenfield, which would amount to a further 200 dwellings being built.

4. PROPOSED LINK ROAD – WOODHOUSE MILL RECREATION FIELD AND CONSULTATION PROCESS

A representative from Orgreave Parish Council raised the issue of the consultation with regard to the proposed link road. The Parish Council had been advised that consultation process would involve contact with 1:9 households in Orgreave only. The Parish Council was concerned that this was unacceptable given that there were only 298 dwellings.

Karl Battersby confirmed that under normal circumstances with a major planning application people living directly adjacent would be written to, site notices would be displayed and information would be placed in the press. With regards to this application the detail had not yet been finalised.

A brief had been prepared and a feasibility study was required to look at a number of options. It was proposed that the public consultation would take place during May/June and a further assessment then undertaken in September.

In terms of the timetable for this development it was proposed that the contract would be prepared up to September, 2006 with it being completed by December, 2007.

There were indicative road contours on the main agenda, three of which appeared favourable, which would be subject to consultation. In terms of the consultation process contact with 1:9 household was inappropriate, but clarification on the agreed process would be sought.

The representative pointed out that the Parish Council were happy to be involved in the consultation process in delivering information to every household.

5. UPDATE ON MORRISONS' SPARE LAND

A representative from Catcliffe Parish Council requested further information on the original application by Homeworld and whether landscape works were covered by the Section 106 Agreement. Surveyors had been on site and further information on the proposed activity was requested.

Karl Battersby provided some history on this site dating back to 1990 up to the last application in 2002 for permission for the petrol fuelling station.

The land in question was, in fact, owned by Morrisons and not subject to the original application. In September, 2003 Morrisons approached the Council to look at a number of uses for the land, which was zoned as retail at the moment. These included residential and small business use. They were told at the time to carry out an urban capacity study and no further contact had been received.

A representative from Catcliffe Parish Council asked that they be informed in the event that any applications for this site were submitted and were informed that subject to client confidentiality a rider would be placed on the file.

6. SURFACE DRAINAGE UPDATE ON ALL NEW DEVELOPMENTS AROUND CATCLIFFE

A representative from Catcliffe Parish Council made reference to the current position with regard to the surface drainage in and around Catcliffe, not wishing to have a repeat of the flooding tragedy of a few years ago.

Karl Battersby had been provided with a list of drainage works carried out and completed in and around Catcliffe. A hard copy of this would be provided for the representatives from Catcliffe Parish Council at the end of this meeting.

A representative from Catcliffe Parish Council made particular reference to the surface water on Europa Link and whether this fed into Blackburn Meadows.

Karl Battersby agreed to make further enquiries and would report this back.

7. REQUIREMENT FOR A LIAISON OFFICER FOR PARISH COUNCILS WITH PARISH COUNCIL STATUS

A representative from Dalton Parish Council asked for an update on the suggestion of a Liaison Officer for Parish Councils with Quality Parish Council status.

Councillor Jane Austen, the Chair of the Scrutiny Review into the relationship between Parish Councils and the Borough Council, confirmed that this suggestion had come about due to the recent change in legislation.

All 29 Parish Councils had been contacted and urged to respond to input into the Scrutiny Review, which should be concluded by the end of June, 2004. The recommendations from this review would be considered by the appropriate Committees and progress made on the outcome. All budgets for the next financial year had been set and any appointment would be subject to availability of appropriate funding.

8. C.C.T.V.

A representative from Brinsworth Parish Council asked if there was any possibility of C.C.T.V. being extended into other areas such as Brinsworth.

John Hiley explained that the town centre system was set up during 1996 with Government funding available at the time of the project. There was no longer funding available from Central Government to fund projects such as this.

Any request for C.C.T.V. to be extended into districts would be subject to appropriate finance being available from the respective Parish Council. It was not possible to link into the town centre system, but consideration could be given to an extension from a school and would need to be looked at further.

9. STREETPRIDE

A representative from Brinsworth Parish Council asked about the proposed scheme requesting Streetpride Champions and asked for further information.

Steve Wibberley confirmed that Streetpride were seeking at least thirty volunteers to act as focal points as Streetpride Champions for the local community and application forms were available on the Council's website.

Induction training and advice would be available for those contributing within the local community.

John Hiley confirmed that the Eyes and Ears Initiative was also running where anyone could report an issue of concern for action.

10. ANY OTHER BUSINESS

(a) Motor Repair Centre and Sale of Vehicles

A representative from Ravenfield Parish Council drew attention to a planning application that had been submitted and refused for the change of use for a Motor Repair Centre to include sale of vehicles opposite the Cavalier Public House on the Ravenfield crossroads.

The Parish Council had been advised that an enforcement notice would be served and the Enforcement Officer visited the premises.

The Parish Council had since heard that the applicant had indicated his wish to submit an application for a Certificate of Lawful Use over a period of ten years or more, which the Parish Council believed to be inaccurate.

Karl Battersby confirmed that the applicant would have to provide and submit evidence that his business had been established for ten years or more and would ask the Enforcement Officer to give the Parish Council an update.

(b) Three Storey Developments

A representative from Ravenfield Parish Council was becoming concerned about the increasing numbers of three storey developments in and around the Borough.

Karl Battersby explained that it was Government policy to make the best use of land in urban areas to reduce the pressure on greenfield sites as in PPG3 planning guidance, which indicated a minimum of 30-50 dwellings per hectare.

The Local Authority were advised that the density of housing could be higher in areas where there were good transport links. Three storey developments were, therefore, a symptom of Government policy.

Attention was drawn to good examples of three storey developments around the borough, which had been designed sensitively and located where there was little conflict with existing housing.

To prevent any unnecessary conflict the Planning Department were requesting that all applications with three storey dwellings have this included in their application description.

(c) A57 Lindrick Dale

Councillor Robin Stonebridge from Anston Parish Council drew attention to traffic problems along this stretch of road as it came up out to the dip created by cars overtaking slower moving vehicles. It was suggested that this problem could be alleviated by double white lines being placed on the road surface in this location.

The Chairman agreed to look into this further.

(d) Kiveton Park Tip

A representative from Wales Parish Council made reference to vehicle movements from Kiveton Park Tip and asked if the recommendation for a Liaison Group had been developed.

The Parish Council were concerned about the distribution of liquid waste and that numbers of vehicle movements each day were amounted to that initially recommended per week, which also included weekend working.

The Chairman confirmed that the Liaison Group was the responsibility of the developer to set up, but would contact them and await a reply.

Karl Battersby confirmed that he would check out further the conditions of the planning application regarding hours of operation.

(e) B6059 South Anston

Councillor Robin Stonebridge from Anston Parish Council had received numerous complaints about H.G.V. traffic on this section of road made worse by the narrowness of the footpaths on High Street up to Crowgate. It was suggested that some consideration be given to traffic calming measures on this stretch of highway.

The Chairman agreed to look into this further.

(f) Road Outside Wales School

A representative from Wales Parish Council drew attention to concerns over safety on this stretch of road particularly around the "S" bend from Wales Square. During busy periods residents were finding it difficult to get out of their homes.

The Chairman agreed to look into this further.

(g) Hedgerows – Catcliffe

A representative from Catcliffe Parish Council asked if there were some guidelines regarding hedgerow removal.

Karl Battersby could not recall any specific applications for hedgerow removal in Catcliffe, but confirmed that additional legislation in relation to hedgerows would come into effect later this year. This legislation would deal with hedgerows and leylandii trees on a residential property giving the Local Authority powers to reduce the height.

Concerned residents could contact the Local Authority for investigation. The implications for the Local Authority were significant, particularly with regards to enforcement, and fees would be charged.

11. CLOSURE OF MEETING

Councillor Gerald Smith thanked the Parish Councils' representatives for their attendance and closed the meeting at 6.45 p.m.

PLANNING BOARD – TRAINING PROGRAMME

Council Chamber
2.00 p.m. – 4.00 p.m.

<i>21st April, 2005</i>	Renewable Energy (Presented by Alan Bamforth and Dave Temple)
<i>12th May, 2005</i>	Planning Conditions (Presented by Rosie Monkman)
<i>23rd June, 2005</i>	Legal Agreements (Presented by Bev Alderton)
<i>21st July, 2005</i>	Adverts (Presented by Jim Shirt)
<i>25th August, 2005</i>	Transport (Presented by – to be confirmed)
<i>22nd September, 2005</i>	Conservation and the Historic Environment (Presented by Peter Thornborrow and Simon Britt)
<i>20th October, 2005</i>	Appeals (Presented by Andy Mangham)
<i>24th November, 2005</i>	Material Planning Considerations (Presented by Chris Wilkins)
<i>15th December, 2005</i>	Telecommunications (Presented by Andrew Stevenson)